

PLACE  
STAMP  
HERE

NAME

ADDRESS

CITY/STATE/ZIP

DEPARTMENT OF SOCIAL & HEALTH SVCS

DIVISION OF CHILD SUPPORT

PO BOX 11520

TACOMA WA 98411-5520

Tape Closed Here Before Mailing

Is my personal information shared with the other party?

DCS or a prosecuting attorney may share any documents you give us with the other party and may file the documents in the public court file.

If you ask for a modification, the other parent has a right to see your financial information and any other information you want the court to consider. You can remove your personal information (address, birth date, social security number) from the documents before you give them to us.

DCS may also share information with other states and govern- mental agencies for the purpose of establishing, modifying or enforcing child support. DCS releases information only as state and federal laws and regulations allow.

You must have an open (full enforcement services) child support case with DCS in order to receive our assistance with the modification process. To open a case, call or send the form attached to the back of this brochure, or go to the web site at: [www.dshs.wa.gov/dcs](http://www.dshs.wa.gov/dcs).

- Ask for an application for services.
- Ask DCS to review your order for modification.

Do I have to participate in the modification review or in the modification process?

If you receive TANF and are afraid that the review or modification process may be dangerous for you or the children in your household, you should contact the Community Services Division (CSD) to claim good cause not to cooperate with child support. If Good Cause Level A is granted, DCS closes your case. If the modification action has already been filed with the court, it may be too late to stop it.

If you do not receive TANF, you may ask DCS to close your case, but the other parent may apply for DCS services.

For more information, talk to DCS, CSD or your local domestic violence program. You can find information online at [www.wscadv.org](http://www.wscadv.org).

Call the DCS office nearest you or call 800-442-KIDS (5437) to find the office handling your case.

DCS Offices

Everett 800-729-7580  
425-438-4800

Kennewick 800-345-9981  
509-374-2000

Olympia 800-345-9964  
360-664-6900

Seattle 800-526-8658  
206-341-7000

Spokane 800-345-9982  
509-363-5000

Tacoma 800-345-9976  
253-597-3700

Vancouver 800-345-9984  
360-696-6100

Wenatchee 800-535-1113  
509-886-6800

Yakima 800-441-0859  
509-249-6000

Headquarters 800-457-6202  
360-664-5000

Washington State’s  
Child Support Program



Changing a  
Child Support  
Order

Review and Modification

Child support orders may not always keep up with the changes in the lives of parents and their children. Changing a child support order is called modification. The DSHS Division of Child Support (DCS) may be able assist you with modifying your order.

